



Brentwood School

Severe Weather Procedure

During the winter months severe weather conditions may make it impossible for pupils and staff to come to School. The decision about whether road conditions make the journey unsafe to travel is clearly one which parents must make. These conditions are rare and are unlikely to occur every year and our aim is always to keep the School open, however, our priority must be the safety of our pupils and staff. When such weather conditions occur I would like parents to be aware of the following routine:

At the first sign of a heavy snow making conditions in School unsafe, the School will post details of the School closure on the School website and social media pages to alert you to the fact that the School will be closed and pupils should not attend. In some circumstances, we will use the same system to inform parents that the School will close early and parents should collect pupils at the appointed time.

In such circumstances, the decision to close will also be emailed to all email addresses listed on our database as priority contact details. This will be via our Parent Communications system.

If the bad weather continues, every effort will be made to keep the School running to a normal working routine but coaches may leave School early before darkness sets in. If snowy conditions remain for an extended period of time, pupils will be advised to wear warm clothing and waterproof shoes or boots.

Parents may collect children early from School but should inform the School if this is their intention. Senior School pupils will be encouraged to use mobile telephones to contact their parents to keep them informed. Telephones will be made available for all pupils on request. Notices will be placed around the School and every effort will be made to contact parents about special arrangements such as the cancelling of after School clubs etc. These details will also be posted on the School website.

In the most extreme conditions, parents can be assured that their children will remain in warm, safe and dry conditions until the situation improves. The same arrangements apply to the entire School (Preparatory, Senior School and Sixth Form) so that there is consistency for siblings within the School.